

D13-284

RESTRICTED INTERNATIONAL INVITATION TO TENDER No. D13-226/AMI/MINSANTE/UCPC/2018 OF 05/11/2018 FOR THE SELECTION A FIRM TO CARRY OUT QUARTERLY AUDITS OF THE JOINT MOH/AFD/KfW PROGRAMME FOR THE 2018 TO 2020 FINANCIAL YEARS.

1. SUBJECT OF THE RESTRICTED INVITATION TO TENDER

The Minister of Public Health hereby launches a Restricted International Invitation to Tender for shortlisted firms following the Call for Expression of Interest No.D13-226/AMI/MINSANTE/UCPC/2018 of 29/09/2018 to shortlist firms and consultants to carry quarterly audits of the joint MOH/AFD/KfW for the 2018 to 2020 financial years.

2. NATURE OF SERVICES

The services, subject of this restricted international invitation to tender shall consist of financial, accounting and management audits to obtain professional opinion on the financial situation and management of the programme at the end of each quarter and to ensure that the allocated resources are used in compliance with the regulation in force with regards to the execution of public expenditure, clauses of various conventions ((BMZ convention No. 2006 66 172 of the KfW and allocation agreement CCM 6016 01 L of the AFD), procedures manuals and objectives assigned to the Joint MOH-AFD / KfW Programme.

For this purpose, the audit performed by the Consultant will extend to all expenditures financed by the Joint MOH-AFD/KfW Programme at all levels of the execution chain (central, decentralized) of expenditures and use of funds.

3. EXECUTION DEADLINE

The execution deadline is 160 days. This period runs from the notification date of the Service Order to start of the services.

4. ALLOTMENT

This invitation to tender is in one lot.

5. ESTIMATED COST OF THE SERVICES

The estimated budget of the service **inclusive of all taxes is FCFA 40 000 000** (forty million):

6. PARTICIPATION AND ORIGIN

The following shortlisted candidates following the Call for Expression of Interest No.D13-226/AMI/MINSANTE / UCPC / 2018 of 29/09/2018 are invited to participate in this invitation to tender.

No.	Bidder	Postal address	Telephone	e-mail
1	MORE STEPHENS	150 aldersgate Street London EC1A 4AB	+44(0)20 7334 9191 / 20 7651 1823 Tim.woodward@morestephens.com	Tim.woodward@morestephens.com
2	2AC	9 avenue de paris-94300 vincennes	01.41.74.61.81	office@2ac.fr
3	MAZARS Cameroun	P.o Box. 3791 Douala	233 42 42 47	infos@mazars_cm.com
4	KPMG	P.o Box 5563 Douala	(+237) 233 43 23 06/679 52 46 34	rlibong@kpmg.cm
5	CLS Audit Conseil	P.o Box 5269 Douala	(+237) 233 43 32 74	contact@clsauditconseil.com

7. FUNDING

The services shall be funded by the budget of the Joint MOH/AFD/KfW Programme.

8. PROVISIONAL GUARANTEE

Each bidder shall attach to his administrative file a bid bond of **FCFA 800,000 (eight hundred thousand)**. This bond shall be issued by a first class bank or insurance company approved by the Ministry of Finance, listed in Document 10 of the Tender File and valid for thirty (30) days beyond the bids validity date . For foreign firms, the bond shall be established by an internationally recognized first class bank.

9. CONSULTATION OF TENDER FILE

The file can be consulted during working hours at the Contract Service of the Ministry of Public Health (MOH), located the Studies and Projects Division (DEP) near the headquarters of the Cameroon Red Cross in Yaounde, Tel : 2 22 03 59 09/2 22 22 02 26 .

10. ACQUISITION OF THE TENDER FILE

The file can be obtained from the Contract Service of the Ministry of Public Health (MOH), located at the Studies and Projects Division (DEP) near the headquarters of the Cameroon Red Cross in Yaounde, Tel: 2 22 03 59 09/2 22 22 02 26, upon publication of this notice and upon presentation of the original receipt attesting to the payment to the public treasury of a non-refundable sum of **FCFA 50 000 (fifty thousand)** , representing the tender file purchasing fee. During the withdrawal of the file, bidders must register by leaving their full address (Postal Address, FAX, Telephone number, E-mail).

11. SUBMISSION OF BIDS

Each bid drafted in French or in English, in seven (7) " paper " copies including one (1) original and six (6) copies accompanied by 3 CDs each containing a digital copy of the bid (in **WORD, EXCEL and PDF** formats) respectively marked as such, in accordance with the requirements of the Restricted International Invitation to Tender of the Tender File, must reach the Contract Service of the Ministry of Public Health (MOH), located at the Studies and Projects Division (DEP) near the headquarters of the Cameroon Red Cross in Yaounde, Tel : 2 22 03 59 09/2 22 22 02 26 , no later than 23/12/2019 at **11.00 a.m.** local time and shall bear the following label :

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"RESTRICTED INTERNATIONAL INVITATION TO TENDER No. /AOIR/MINSANTE/CSPM-PC/2019 OF 05/11/2019 FOR THE SELECTION A FIRM TO CARRY OUT QUARTERLY AUDITS OF THE JOINT MOH/AFD/KfW PROGRAMME FOR THE 2018 TO 2020 FINANCIAL YEARS.

(TO BE OPENED ONLY DURING THE TENDER REVIEW SESSION)"

12. ADMISSIBILITY OF BIDS:

Under pain of rejection, the other required administrative documents must be presented in original or certified true copies signed by the issuing service, in accordance with the Special Tender Regulations.

They should be dated and valid for three (3) months or having been established after the signing date of the Invitation to Tender.

Any bid not in compliance with the specifications of this Invitation to Tender shall be declared inadmissible. Notably, lack of the bid bond issued by a first class bank or insurance company approved as stipulated by Article 8, or the non-compliance with the model documents of the Tender File shall lead to outright rejection.

13. OPENING OF BIDS:

The opening of the bids (administrative and technical bids) shall take place on 23/12/2019 as from 12 a.m. local time by the Special Tenders board to the Joint Programme, of the Ministry of Public Health, in the conference Room located at the third floor of *Solidarité* building at Messa -Yaounde.

Only bidders or their duly authorized representatives with full knowledge of the Tender File can attend this opening session.

The opening of the financial bid shall take place later and shall concern only bidders who fulfilled the essential and eliminatory criteria.

14. EVALUATION CRITERIA

The evaluation shall be made according to the eliminatory criteria, then according to the essential criteria.

a. Eliminatory Criteria

- 1) Non-exhaustive bid (the bid must include an administrative bid, a technical bid and a financial bid) ;
- 2) Absence or non-conformity of a document in the administrative file;
- 3) Absence or non-conformity of a document in the technical file;
- 4) Absence or non-conformity of a document in the financial file;
- 5) Absence of the bid bond at the opening of the bids;
- 6) Presence of falsified documents or false documents in the tender file;
- 7) Less than three permanent experts working in the cabinet;
- 8) Absence of a Head of Mission, Chartered Accountant, with at least 10 years experience in financial auditing of projects financed by international donors;
- 9) Absence of an Auditor (GCE + 5years) with at least 5 years experience in the auditing of projects financed by international donors;
- 10) Absence of a Civil Engineer (GCE + 5years), enrolled in the corresponding order, with at least 10 years of experience in the field of design, construction or control of public infrastructure;
- 11) Absence of a Biomedical Engineer (GCE + 5years), with at least 10 years of experience in the installation and maintenance of hospital equipment;
- 12) Lack of a Public Health or Health Economics Specialist (GCE + 5years), with at least 10 years of experience in the evaluation of public health projects and programmes;
- 13) Technical score less than 70/100;
- 14) Presence of financial information in the technical bid and the administrative bid;
- 15) The absence of proof of acceptance of the contract conditions (CCAP and ToR initialed and signed on the last page).

b. Essential criteria

These are:

- 1) General presentation of the bid ;
- 2) Membership in an international audit network ;
- 3) Context and Objectives of the Mission ;
- 4) Qualification and experience of resource personnel ;
- 5) Experience in performing similar services ;
- 6) Methodological approach

15. SELECTION METHOD

The bidder will be selected using the Quality and Cost Based Selection (QCBS) method in addition to meeting the essential and eliminatory criteria listed.

16. DURATION OF VALIDITY OF BIDS

Bidders shall remain bound by their bids for a period of 120 (one hundred and twenty) days from the closing date of the submission of bids.

17. FURTHER INFORMATION

Any prospective Bidder who needs clarification regarding the invitation to tender documents may request them by email at the following address: E-Mail: mvogoda@yahoo.fr , prospectsante2012@gmail.com , with copy to afdyounde@afd.fr .

A written response shall be given to any request for clarification regarding the invitation to tender documents.

A template response (including an explanation of the request for clarification but without identification of the source of the request) shall be sent to all Bidders who have received the invitation to tender Documents with copy to afdyounde@afd.fr .

Additional information can be obtained during working hours:

- From the C2D Health Coordination Unit 1 and the Joint Programme located at the 3rd floor of the *Solidarité* building in Messa - Yaounde, Email: mvogoda@yahoo.fr , perspectivesante2012@gmail.com

- From the Assistant of the Project Owner G FA / HERA, Email: amogfa2017@gmail.com located at the 3rd floor of the "Solidarité" building in Messa - Yaounde.

Copies to :

- ARMP (for publication)
- SOPECAM (for publication)
- CAB/MOH
- Chairperson CSPM-PC
- DG Market
- POSTING/MOH
- Contract Services (for Archiving)
- ARCHIVES
- AFD
- KFW.

Drawn in Yaounde, on **05 NOV 2019**

THE MINISTER OF PUBLIC HEALTH



Dr. Mandoula Malachie